



Sept. 2009

Group Date Wizard

This new feature allows all the booking date information within a group, to be changed from a single screen.

AA Japan - Winter 2009 - Group Date Wizard (1144)

Group Header

Group Arrival Date: Old: Mon 02 Nov 2009, New: Mon 02 Nov 2009, Adjustment Weeks: 0, Days: 0

Group Departure Date: Old: Mon 14 Dec 2009, New: Mon 14 Dec 2009, Adjustment Weeks: 0, Days: 0

Group Details

Agent: AA Japan (£)

School: Bournemouth School

Booking Details

Module	Item	School	Qty	Old From	New From	Wks	Days	Old To	New To	Wks	Days	Invoice
Enrolme	Student Arr/Dept	B	5	Mon 02/11	Mon 02/11	0	0	Mon 14/12	14/Dec/09	0	0	Agent
Packag	General English Studie	B	5	Mon 02/11	Mon 02/11	0	0	Mon 14/12	14/Dec/09	0	0	Agent
Crs Fin	General English 15 Le:	B	5	Mon 02/11	Mon 02/11	0	0	Fri 11/12	11/Dec/09	0	0	Agent
Crs Bc	General English 15 L:	B	5	Mon 02/11	Mon 02/11	0	0	Fri 11/12	11/Dec/09	0	0	
Class	Beginners 1	B	5	Mon 02/11	Mon 02/11	0	0	Fri 11/12	11/Dec/09	0	0	
Acc Fir	Home Stay Single -	B	5	Mon 02/11	Mon 02/11	0	0	Mon 14/12	14/Dec/09	0	0	Agent
Acc B	ZPAY- payment rate(FI	B	5	Mon 02/11	Mon 02/11	0	0	Mon 14/12	14/Dec/09	0	0	
Transfe	Arrival Coach Transfer	B	5	Mon 02/11	Mon 02/11	0	0			0	0	Agent
Transfe	Departure Coach Tran	B	5	Mon 14/12	Mon 14/12	0	0			0	0	Agent
Sundry	Excursion	B	5	Mon 02/11	Mon 02/11	0	0	Mon 14/12	14/Dec/09	0	0	Student

Hide Booking Items Where 'To' date is Before... Mon 02 Nov 2009 ... Prevent Refinancing of Bookings?

Resize ->

Simply adjust the start and end dates of the group/enrolments/bookings that you need to change and select update changes. The group finance will NOT be changed by default but if you want the finance recalculated, switch off the 'Prevent Refinance of Bookings' option prior to saving any updates you make.

Promotional items are not shown in the list and are automatically updated or cancelled by Class based on the promotion's settings.